**Westfield Service League Consignment Shop**

114 Elmer Street, Westfield NJ 07090 908-232-1223

thewestfieldserviceleague.org

**Saturday Consigning Sessions** **Shop Hours**

Tuesday: 12:00 pm – 1:00 pm Tuesday to Friday: 9:00 am – 5:00 pm

Saturday: 10:00 am – 3:30 pm Saturday: 10:00 am – 4:00 pm

 Closed on Mondays

**ACCEPTING 12 ITEMS PER CONSIGNMENT SESSION**

 **ITEMS CONSIGNED FOR A SIX (6) WEEK PERIOD**

 **NO RE-CONSIGNING**

 A yearly registration fee of $14.00 will be deducted from your first check, valid from September through June.

**All clothing must be in excellent condition, in season, 4 years or newer, in style, and free of rips and stains. Garments must be freshly cleaned and pressed, with labels intact. Minimum original cost must have been $12.00.**

Attach ID tags to each garment in upper left corner with straight pins and note the following: your NAME, REGISTRATION number, DESCRIPTION of item, including CIRCLING whether it is Men’s (M), Women’s (W), Girl’s (G), Boy’s (B), Teen (T), or Infant’s (I), SIZE, and approximate original COST. Please hang garments on the racks, using Shop hangers.

We reserve the right to donate any item that on subsequent inspection does not meet these criteria. Please see list of Unacceptable Articles. Any more than 12 items left will become the property of the Shop. You may ONLY consign at the above hours. You will not be notified about rejected items over the phone. Rejected items become the property of the Shop.

**PRICING:** Articles accepted will be priced at the discretion of the Consignment Shop. You may request a specific price (Owner’s Price – O.P.), if you choose. **We consign articles for six weeks**. Please pick up a Return by Date Slip at the receiving counter.

**RTO – RETURN TO OWNER:** You may reclaim (RTO) unsold articles at any time before the **six-week period** on the date slip has ended, on Tuesday-Friday only. Any unsold/unclaimed articles will become the property of the Shop. You will receive a check in the mail for 50% of the full selling price on your sold merchandise in December, March, and June.

Although all possible care is taken with your property, articles are consigned at the owner’s risk. The Consignment Shop is not responsible for damage or loss by fire, theft, or vandalism. We carry no insurance covering loss to you. If you cannot find an article on the selling floor, a lost claim card may be filled out.

Due to our large number of consignors, we are unable to provide information on your consigned items over the phone. Please visit us in person to receive your unsold/sold merchandise lists that will be available once a week.

Please call Monday afternoons for items that might not be accepted for the week.

**We reserve the right to close due to inclement weather. If in doubt, please call or visit our Facebook page. 2018-2019**